



HUMAN RESOURCES

VACANCY: INTERNAL/ EXTERNAL ADVERTISEMENT MIDRAND

2024-05-06

POSITION:

GRADING:

C/C:

BULLETIN NR. 0963/2024

Category Specialist – Mining Services (Pos. no. 1604)

Level MML

10455000 – Procurement

PURPOSE OF THE JOB:

To develop, execute and ensure compliance to category strategies that secure best possible value for Foskor. Use leading practices in strategic sourcing to create value within respective categories. The role will work with Category Buyers to implement a process for sourcing product, materials and services from viable suppliers.

QUALIFICATION, EXPERIENCE AND EXPOSURE:

Qualification:

- ☐ Relevant Tertiary qualification in Procurement/ Supply Chain Management/ Business Management

Additional Qualifications:

- ☐ Post Graduate Qualification in Management (Advantageous)
- ☐ Procurement certificate (Advantageous)

Experience:

- ☐ 5 years Procurement experience in Chemical, Mining and Public (Government) related industries
- ☐ Technical and category management experience

Job Knowledge:

- ☐ Source to Contract and Procure to pay
- ☐ Strategic sourcing (including Global sourcing) and Category Management
- ☐ Products knowledge – Mining and Chemical processing
- ☐ Global price indices, commodity spot buying principles and regulations
- ☐ Good practice Procurement Governance and Compliance
- ☐ Leading practices Procurement processes and ERP systems e.g. JDE technology
- ☐ Financial and Commercial knowledge with strong business acumen
- ☐ Corporate Governance
- ☐ Relevant South African Regulations and Legislation (E.g. SANS and ISO, Mining Charter, PFMA, PPPFA, BBBEE, etc)
- ☐ International trade regulation and procedure (DTI regulations, CIDB Act)
- ☐ Market Analysis and research

HEADLINE KEY RESULT AREAS:

- ☐ Develop and implement category strategies for allocated and defined categories which includes commodities and services
- ☐ Manage the source to contract and procure to pay processes and ensure adequate stock levels are maintained
- ☐ Establish and manage relationship with key suppliers and outsourced partners for categories in scope and actively manage the contracts within the category.
- ☐ Lead, mentor and guide team members to ensure clear direction and career growth including learning and development.
- ☐ Compliance with all relevant legislation, rules and standards
- ☐ Manage relationships with end users and ensure all queries and problems are addressed and resolved

APPOINTMENT WILL BE IN LINE WITH COMPANY POLICY ON EMPLOYMENT EQUITY

ENQUIRIES: MC KHARIDZHA – 011 347 0620

Internal applicants: Applications are to be completed on an "Internal Application Form". **External applicants:** Applications are to be send to recruitment5@foskor.co.za or handed to HR Department by closing date of **15 May 2024 at 10H00**. A comprehensive CV and certified copies of qualifications attached to the Application Form will be appreciated. Should you not receive any feedback by 14 June 2024 that will mean you are unsuccessful.