

FOSKOR**FOSKOR (PTY) LIMITED**

TECHNICAL SCOPE OF REQUIREMENTS

THIRTY-SIX (36) MONTH CONTRACT FOR ON-SITE MAINTENANCE AND MANAGEMENT OF TIRES- AND TIRE PROTECTION CHAINS

1. INTRODUCTION

Foskor (Pty) Ltd. is an open-cast mining and beneficiation operation situated in Phalaborwa. The core business of the Phalaborwa operation is the mining and beneficiation of phosphate rock. (The Foskor operation situated in Richards Bay is primarily a producer of phosphoric acid, phosphate-based fertilizers and lower volumes of sulphuric acid)

As part of its mining and beneficiation operations Foskor owns a large fleet of vehicles and earth moving machines and equipment. As part of its maintenance efforts, Foskor Phalaborwa requires the services of an established service provider with previous experience to, on-site, maintain the tires- and tire protection chains fitted on the light-, medium- and commercial vehicles and OTR (Off The Road) earth moving machines and equipment.

2. SCOPE

This scope covers the minimum specifications and requirements to provide an on-site service to maintain the tires- and tire protection chains of light-, medium- and commercial vehicles and OTR earth moving machines and equipment. The service provider must also be prepared to provide the service after normal working hours and over weekends or public holidays.

Any additional specifications, terms, conditions or guarantees not mentioned in this scope may be brought to Foscors attention on the official tender.

(It is the responsibility of the BIDDER to evaluate the Foskor site and actual working conditions. A site visit can be arranged.)

3. BASIC REQUIREMENT

This is a service contract; it is expected from the successful bidder/service provider to provide a full-time on-site tire maintenance team consisting of FIVE (5) TIRE FITTERS that are trained and experienced in the maintenance of tires (Small, medium and OTR) and tire protection chains for the following vehicles and earth moving equipment:

CLASS OF VEHICLE / MACHINE:	FLEET SIZE:
Komatsu WA1200 Front-End-Loader (Chained)	2
Komatsu WA800 Front-End-Loader (Chained)	2
Komatsu 730E 180-Ton Haul Trucks	14
Komatsu HD785-7 90-Ton Haul Trucks	4
CAT 789D 180-Ton Haul Trucks	4
ADT, Graders, FEL, Mobile cranes, etc.	28
LDV and light passenger vehicles	151
Commercial vehicles and fixed chassis trucks	28
Solid tired forklifts and mobile personnel lifts	11

NOTE: Tire protection chain maintenance will only consist of hole repairs, replacing links and minor maintenance requirements. Chain fitments, removals and adjustments (Tensioning) will be performed by the chain OEM/Supplier.

The tire maintenance team will work on-site under the direct supervision of the Foskor tire maintenance workshop supervisor.

Because Foskor is a 24/365 operational mine, it will be expected that the tire maintenance team may from time-to-time be required to work overtime and/or over weekends.

IMPORTANT NOTICE / INSTRUCTIONS

BIDDER TO ENSURE THAT ALL ITEMS MENTIONED IN THIS SCOPE HAVE BEEN READ, IS UNDERSTOOD AND PROVIDED FOR.

ALL EVIDENCE AND INFORMATION PROVIDED MUST BE DETAILED, CLEAR AND CONTAIN SUFFICIENT INFORMATION TO ENABLE THE BID EVALUATION COMMITTEE TO MAKE A DECISIVE ASSESSMENT. DO NOT TICK (✓), USE THE WORD “YES” OR SIMILAR SHORT STATEMENT.

TECHNICAL EVALUATION (Paragraph 9.1)

FAILURE TO COMPLY OR NOT TO PROVIDE REQUESTED EVIDENCE OR INFORMATION WILL RESULT IN A REDUCED TECHNICAL EVALUATION SCORE THAT COULD ADVERSELY AFFECT THE BIDDERS CHANCE OF BEING AWARDED THIS CONTRACT/ORDER.

ANY BID/QUOTATION WITH A TECHNICAL EVALUATION SCORE OF LESS THAN 70% WILL NOT BE CONSIDERED.

PRICING SCHEDULE AND COMMERCIAL EVALUATION (Paragraph 9.2)

THE PROVIDED PRICING SCHEDULE WILL BE REGARDED AT THE PRIMARY QUOTATION. FAILURE NOT TO MAKE USE OF THE PROVIDED PRICING SCHEDULE MAY RESULT IN REJECTION OF THE SUBMITTED QUOTATION OR BID.

(For purposes of invoicing, the rates provided in the pricing schedule will be used, however, as part the commercial evaluation process a detailed cost breakdown needs to be attached to the pricing schedule explaining how the rates were calculated)

4. SERVICE PROVIDER ROLES AND RESPONSIBILITIES

- a) Provide a full-time on-site tire- and chain maintenance team consisting of the following:
 - i. FIVE (5) qualified and experienced tire fitters.
 - ii. TWO (2) of the above-mentioned tire fitters will be required to write and pass the Foskor 2.9.2 legal examination within 30 days after being awarded this contract.
 - iii. ONE (1) of the above-mentioned tire fitters will be appointed as MHSA (Mines Health and Safety Act) Regulation 2.9.2 site supervisor.

TAKE NOTE:

 - Second 2.9.2 trained employee must be available to act as MHSA Reg 2.9.2 supervisor in the absence of the full time appointed 2.9.2 supervisor.
 - Functionally the service providers' 2.9.2 appointee will report to and work under the direct supervision of the Foskor Truck and tire workshop 2.9.2 appointed supervisor.
 - Legislatively, the service providers 2.9.2 appointee will report to the responsible Foskor 2.6.1 and 2.13.1 MHSA appointees.
 - iv. Any TWO (2) of the above-mentioned team members must always be authorised to operate the Foskor tire handler.
 - v. Normal working hours: Monday to Thursday 06:15 – 15:30 (Tea time 09:00 – 09:15 and Lunch 11:30 – 12:00)
Friday 06:15 – 12:30 (Tea time 09:00 – 09:15 and Lunch 11:30 – 12:00)

- vi. Because Foskor is a 24/365 operational mine, ensure that the tire maintenance team is available to, from time-to-time, work after normal working hours (Overtime work) to compete tasks at hand.
- b) Ensure that TWO (2) of the qualified and experienced tire fitters are on standby and available to assist with work requests after normal working hours, over weekends and on public holidays.
Must be on-site within 45-minutes after receiving a request/call-out.
- c) Ensure that the tire- and chain maintenance team report daily (Monday to Friday at 06:15) to attend the tire workshops' MBA (Minin Business Area) meeting to receive daily updates on operational conditions and to receive daily instructions.
Names and contact numbers of persons on standby must be provided to the Foskor tire workshop supervisor.
- d) Provide and comply with a maintenance- and management procedure and quality control plan for OTR tires and chains.
- e) Provide the on-site tire- and chain maintenance team with a service vehicle able to access mobile equipment requiring tire/chain maintenance within the Foskor site (Mine open pits-, ore beneficiation plant- and tailings dam areas) and restricted areas in accordance with the requirements of item 7. LEGISLATIVE- AND REGULATORY REQUIREMENTS, paragraphs f and g.
- f) Ensure that all his/her on-site employee/s have been authorised by a Foskor regulation 2.13.1 appointee to:
 - i. Perform job specific hazard identification and risk assessments (Foskor Annexure 1.3)
 - ii. Perform lockout procedures (Foskor Annexure 53.2)
 - iii. Any other Foskor activity requiring authorisation as deemed applicable by a Foskor representative.
- g) Provide a monthly inspection and -report on the tire/chain conditions of all on-site OTR vehicles, machines and equipment.
The report must contain an analysis of tire failures (i.e. normal wear, side cuts, tread damages, punctures, etc), percentage (%) wear, hours done, remaining tire/chain life (hours), recommended replacements, etc. Service provider standard report may be used.
- h) Ensure that the work permit remains valid and up to date.
- i) Ensure that the safety file remains valid, a working document and up to date. File must always be available for inspection by a Foskor official.
- j) Ensure that minimum employee training requirements remain valid in accordance with the requirements of item 8. PERMIT TO WORK, paragraph h.
- k) If required, provide for the on-site tire- and chain maintenance team members' travelling and transport, accommodation, meals, allowances and every item of expense required to accommodate them locally within the Ba-Phalaborwa municipal area.
- l) All administrative requirements.
- m) Provide all on-site employees with the following PPE (Personal Protective Equipment)
 - i. Minimum requirement:
 - High visibility two-tone work jacket and -long trousers with reflective bands (Shall comply with SANS 434, 1360-1 and 1360-2)
 - Metal capped safety boots (Shall comply with SANS 20345:2008)
 - Safety cap (Shall comply with SANS 1397:2003 and/or GME HH-2006-06-27)
 - Hearing protection (Shall have a minimum Noise Reduction Ration of 27dBa and comply with SABS 1451:1988 Part II.
 - Eye protection for general impact risks (Shall be polycarbonate clear lens safety glasses, scratch resistant, anti-fog, to EN166)
 - Hand protection for high abrasion conditions (Gloves shall be chrome leather or cow hide in accordance with EN388 to meet abrasion L4, cut L2 and tear L3 mechanical properties)
 - ii. When required (As per HIRA) provide all on-site employees with task specific PPE. Minimum Requirement:
 - Gumboots to be black rubber, waterproof, non-slip with metal toe cap and comply with SANS 20245.
 - When working at height (Above 2.0 meters) full body harness that complies with SANS 50361 shall be fitted with a 1.8-meter-long lanyard that complies with SANS 50354:2003, a shock absorber that complies with SANS 50355:2003 and karabiner- and scaffold hook.
 - Elbow and knee pads to be heavy duty
 - iii. General PPE requirements:
 - All PPE issued must fit the wearer comfortably and must not impede the wearers normal movements during the execution of their work.
 - All PPE issued must be suitable, fit for purpose and must be in good serviceable condition.
 - As far as practically possible, all PPE issued to female employees must be lady cut/design.

- Must provide sufficient PPE to ensure that garments can be washed regularly to ensure employee health and well-being.
- n) Ensure that registration under the Compensation for Occupational Injuries and Diseases Act remains valid.
- o) Ensure that SARS letter of good standing remains valid.
- p) Ensure that his employees are briefed, trained, physically, emotionally and mentally fit and issued with the necessary PPE to perform the duty in accordance with the requirements of item 7. LEGISLATIVE- AND REGULATORY REQUIREMENTS, paragraphs e, h and i.
- q) Maintain and manage the on-site tire maintenance workshop in a clean, tidy and safe condition in accordance with all applicable legislative requirements and applicable Foscors standards and procedures as contained in its COP (Compendium Of Procedures) and SOP (Standard Operating Procedures).
- r) Comply with all applicable legislative-, Foscors COP and -CTD-, and SANS requirements.
- s) Comply with all applicable environmental legislative-, Foscors COP and -CTD-, and SANS requirements.
- t) Ensure good- and regular communication and cooperation with all appointed Foscors officials.
- u) Ensure compliance with item 7. LEGISLATIVE- AND REGULATORY REQUIREMENTS.
- v) Ensure compliance with item 8. PERMIT TO WORK.

5. FOSKOR ROLES AND RESPONSIBILITIES

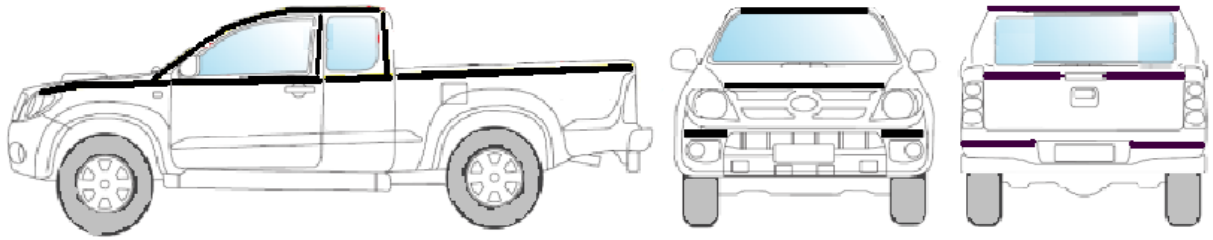
- a) Provide fully equipped tire workshop with all the tools and equipment required for tire- and tire chain maintenance.
- b) Provide tire handler mobile machine for use by service providers trained and authorized persons.
- c) Provide all the necessary replacement tires, spares, components, consumables and every item of expense required to successfully carry out tire- and tire chain repairs.
- d) Provide, install, commission and maintain service providers vehicle with a mine approved CAS (Collision Avoidance System)
- e) Provide change house and ablution facilities.
- f) Provide electrical power and potable water.

6. LEGISLATIVE- AND REGULATORY REQUIREMENTS

- a) The successful or appointed service provider shall comply with:
 - i. The Mines Health and Safety Act with Regulations (Latest revision)
 - ii. The National Road Traffic Act with Regulations (Latest revision)
 - iii. All applicable national and international legislative requirements and regulations.
- b) Unless otherwise stated in this document, the successful or appointed service provider shall comply with the latest revisions of the following SANS standards and related documents:
 - i. SANS 765 Off-the-road (OTR) tires- Earth-moving tires for earth-moving machinery - Repairs and retreading
 - ii. SANS 1550-1 Motor vehicle tires and rims - Dimensions and loads Part 1: General
 - iii. SANS 1550-2 Motor vehicle tires and rims - Dimensions and loads Part 2: Passenger car tires.
 - iv. SANS 1550-3 Motor vehicle tires and rims - Dimensions and loads Part 3: Commercial vehicle tires.
 - v. SANS 1550-4 Motor vehicle tires and rims - Dimensions and loads Part 4: Motorcycle and scooter tires.
 - vi. SANS 1550-5 Motor vehicle tires and rims - Dimensions and loads Part 5: Off-the-road vehicle tires.
 - vii. SANS 1550-6 Motor vehicle tires and rims - Dimensions and loads Part 6: Agricultural vehicle tires.
 - viii. SANS 1550-7 Motor vehicle tires and rims - Dimensions and loads Part 7: Industrial vehicle tires.
 - ix. SANS 1550-10 Motor vehicle tires and rims - Dimensions and loads Part 10: Rim contours.
 - x. SANS 4250-3 Earth-mover tires and rims Part 3: Rims
 - xi. SANS 10212 The roadside roadworthiness assessment of motor vehicles
 - xii. SANS 10408 Repairs to tires for motor vehicles, tubes and valves
 - xiii. ARP 007 The care, maintenance and use of motor vehicle tires and rims (incorporating TREDCO guidelines)
- c) The successful or appointed service provider shall comply with the latest revisions of the following Foscors COP's (Compendium of Procedures) (COP's, policies and procedures are available on request):
 - i. COP 1 Risks and opportunities management
 - ii. COP 8 Mandatory COP for mitigation and management of Covid-19
 - iii. COP 17 Mobile, Technical and Process Training
 - iv. COP 18 Permit to work.
 - v. COP 25 Control of externally provided products and services.

- vi. COP 43 Mandatory COP for occupational program on thermal stress
 - vii. COP 52 Machine guarding
 - viii. COP 53 Lock Out System and Usage
 - ix. COP 56 lifting Machinery and Lifting Tackle
 - x. COP 58 Hazardous chemical and substance control
 - xi. COP 59 Mandatory COP for the operation of Trackless Mobile Machinery
 - xii. COP 60 Portable electrical equipment
 - xiii. COP 65 Personal protective equipment
 - xiv. COP 86 Mandatory COP for occupational health program on noise
 - xv. COP 96 Working at Heights
 - xvi. COP 99 Mandatory COP for risk-based fatigue management
 - xvii. Any other Foscok safety, health and quality policies and procedures deemed applicable by a Foscok representative.
 - xviii. All other Foscok procedures and policies applicable to the successful application of this contract.
- d) The successful or appointed service provider shall comply with the following Environmental Specifications, Policies and Procedures:
- i. COP 41 Housekeeping and workplace organisation
 - ii. COP 49 Waste Management
 - iii. COP 51 Resource conservation, energy and materials
 - iv. COP 70 Storage of petroleum products and other hazardous material
 - v. National Environmental Management Act 107 of 1998 (NEMA)
 - vi. National Environmental Management Waste Act 59 of 2008 (NEMWA) as amended.
 - vii. The successful service provider shall include in his/her SAFETY FILE, and comply with, the following documents:
 - Environmental Aspect and Impact Register (Applicable to this contract).
 - Environmental Objectives and Targets (Applicable to this contract).
 - Waste Management Plan (Applicable to this contract).
 - FOSKOR Atmospheric Emissions License (Copy available on request)
 - FOSKOR Waste Management Licence (Copy available on request)
 - FOSKOR Water Use Licence (Copy available on request)
 - viii. Any other Foscok environmental policies and procedures deemed applicable by a Foscok representative.
- e) The successful or appointed service provider shall ensure that all his/her on-site employees have been authorised by a Foscok regulation 2.13.1 appointee to:
- i. Perform job specific hazard identification and risk assessments (Foscok Annexure 1.3)
 - ii. Perform lockout procedures (Foscok Annexure 53.2)
 - iii. Operate lifting equipment and lifting tackle (Foscok Annexure 56.17)
 - iv. Operate trackless mobile machinery service provider employees (Foscok Annexure 59.7B)
 - v. Any other Foscok activity requiring authorisation as deemed applicable by a Foscok representative.
- f) The service provider shall provide the on-site tire- and chain maintenance team with a service vehicle able to access mobile equipment requiring tire/chain maintenance within the Foscok site (Mine open pits-, ore beneficiation plant- and tailings dam areas) and restricted areas. The vehicle shall be:
- i. Equipped and capable of travelling on rough, uneven, and sometimes wet, muddy and slippery gravel surfaces (**Recommend 4X4 double cab**).
 - ii. Fitted with an internally or externally mounted ROPS safety cell that has been designed, fabricated, tested and certified to comply with the requirements of ISO 3471:2008 - EARTH-MOVING MACHINERY – ROLL-OVER PROTECTIVE STRUCTURES or similar specification.
 - iii. Fitted with seatbelts in accordance with the National Road Traffic Act, Regulation 213. (Seatbelt construction and anchorage must comply with SANS standards 1430 and 10168)
 - i. Fitted with an intermitting sounding reverse hooter.
 - ii. Fitted with heavy duty towbar with standard ball-type attachment to tow mobile air compressor.
 - iii. Be issued with a valid illumination certificate.
 - iv. Fitted with an amber LED strobe light mounted in the center of the vehicle roof, rear window protector or cab guard.
 - v. Vehicle to be provided with two heavy duty stop-blocks (Chock blocks)
 - vi. Fibreglass flagpole (buggy whip) and reflective flag.
 - vii. In accordance with the requirements of the National Road Traffic Act, vehicle to be supplied with a set (2) of emergency warning triangles securely mounted and easily accessible in the driver's cab.

- viii. Vehicle to be supplied with a 9.0kg charge, SANS approved, dry powder, 40% Mono Ammonium Phosphate, 45% Ammonium Sulphate and 0% Calcium Carbonate based fire extinguisher with scrubber valve behind gauge. Fire rating 3A:3B.
- ix. Vehicle shall be provided with conspicuity marking strips (Tape) as follows (3M Diamond grade. Front white, rear red and sides yellow):



- g) The appointed service provider shall, before entering and operating a vehicle on the Foskor premises:
 - i. Obtain permission from the Foskor Safety & Security manager to operate his nominated service vehicle/s on the Foskor site. (Forms will be provided)
 - ii. Obtain a certificate of fitness from the Foskor Light Vehicle maintenance workshop supervisor or appointed Foskor inspector for his nominated service vehicle/s. Inspections conducted daily between 08:00 and 08:30 and between 13:30 and 14:00 (Excl Fridays) at the Light Vehicle Maintenance workshop. To accompany the vehicle:
 - Valid illumination certificate
 - Valid brake test certificate
 - iii. Submit the above permission and COF in at the main security office for issue of a vehicle access disk.
 - iv. Ensure that his service vehicles have been inspected (Daily) in accordance with the Foskor standard (COP 59) to ensure that they are safe and fit for use. (Forms will be provided)
 - v. See Foskor COP 59, Trackless Mobile Machinery for details.
- h) Before entering and operating a service vehicle (Own vehicle) on the Foskor site, the appointed service provider shall ensure that his:
 - i. Driver/s are in possession of a valid national driver's licence for the specific class of vehicle, has been tested by the Foskor mobile equipment training centre and authorised by a Foskor MHSA (Mines Health and Safety Act) regulation 2.13.1 appointee for the class of vehicle to be used on site.
 - ii. Driver/s have been tested by the Foskor mobile equipment training centre and authorised by a Foskor MHSA (Mines Health and Safety Act) regulation 2.13.1 appointee to operate a vehicle in the mining open pit operational areas, on the tailing's dams and Phosphate/Magnetite dispatch areas (Restricted or red-flag areas).
(Contact the Foskor mobile equipment training centre on 015 789 2840 to make an appointment for competence testing and authorisations)
- i) Before entering and operating/working on the Foskor site the appointed service provider shall ensure that his driver/workmen are:
 - i. Briefed on the required task and have been informed of any abnormal conditions/situations.
 - ii. Physically, emotionally, and mentally fit to perform their duty.
 - iii. Issued with the necessary PPE (Personal Protective Equipment) to safely operate his service vehicles and perform the duty of maintaining, servicing, inspecting and testing mobile equipment tires and chains.
 - iv. Before commencement of work:
 - All tools and equipment have been inspected and tested to be in a good and safe working order.
 - All workmen have participated in the completion of a standard Foskor site risk assessment (Commonly known as a HIRA or Hazard Identification and Risk Assessment) and taken appropriate actions to mitigate any identified hazards.
- j) Although every effort has been made to ensure that the information contained within this document is correct, it remains the responsibility of the bidder to verify actual status and -site conditions. (A site visit can be arranged)

7. PERMIT TO WORK

Before any on-site work under this contract may commence, the appointed or successful service provider shall obtain from Foskop a PERMIT TO WORK. The following guidelines are provided to assist the appointed service provider in obtaining a PERMIT TO WORK. (See Foskop COP 28, Permit to work and COP 25, Service provider control for details):

- a) The PERMIT TO WORK can be obtained from- and on completion returned to the Legal Administrator, Foskop Safety department.
- b) Obtain a contract number from the Foskop procurement department.
- c) Appoint a subordinate manager in accordance with Regulation 2.6.1 and an on-site supervisor in accordance with Regulation 2.9.2 of the Mines Health and Safety Act.
 - i. The appointed subordinate manager and -supervisor shall be required to write and pass the Foskop 2.6.1 and 2.9.2 legal examinations within 30 days after being awarded this contract.
 - ii. Attend a hour long legal exam briefing any Thursday between 08:00 and 09:00 at the Security training hall.
 - iii. Write legal examination any Friday between 07:30 and 10:30 at the Security training hall. (Please book)
 - iv. Copies of the service providers 2.9.2- and 2.6.1 training records and appointment letters to be attached to the PERMIT TO WORK.
- d) Provide a name list, including ID numbers, residential and postal addresses and telephone numbers of all of the appointed service providers' on-site employees.
- e) All of the appointed service providers' on-site employees shall undergo a full medical examination at the Foskop on-site Clinix Clinic.
 - i. The clinic can be contacted at 015 789 2544 for an appointment.
 - ii. Proof of Payment (PoP) is required prior to booking.
 - Short term medical surveillance, valid 30 days R250/person
 - Transfer medical surveillance R250/person
 - Fitness to work/case management R250/person
 - Full medical for entry, periodic and exit R450/person
 - Banking details: CLINIX HEALTH GROUP
STANDARD BANK
BRANCH CARLTON CENTRE 002305
ACCOUNT NUMBER 001170686
 - iii. The service providers' employees MUST DISCLOSE ALL MEDICAL CONDITIONS to the Foskop medical practitioner.
 - iv. All female service provider employees that are pregnant or suspect that they could be pregnant must notify the Foskop medical practitioner.
 - v. All NEW employees and employees LEAVING the service of the appointed service provider must undergo a Foskop entry- and exit medical examination (Employees appointed or that resign after the PERMIT TO WORK Has been finalised)
- f) The appointed service providers designated on-site drivers shall receive competence testing and authorisation to operate vehicles on the Foskop site (See item 7. LEGISLATIVE AND REGULATORY REQUIREMENTS, paragraph h).
- g) All the appointed service providers' employees shall receive/have received training in:
 - i. First aid level 1 (Provide own training)
 - ii. Basic Health & Safety Principals (Provide own training)
 - iii. HIRA (Provide own training)
 - iv. Basic firefighting. (Provide own- or receive Foskop training, contact 015 789 2531 to book)
 - v. Lock out. (Provide own- or receive Foskop training, contact 015 789 2531 to book)All training not provided by Foskop must be verified by the Foskop training superintendent Mr. Johan Fouche. Please contact him on 015 7789 2525 to make an appointment or alternatively email proof of training and certificates to johanfo@foskor.co.za to confirm compliance before requesting his approval on the PERMIT TO WORK.
- h) All of the appointed service providers' on-site employees shall receive the basic Foskop site induction training at the Foskop Security office.
- i) All of the appointed service providers' on-site employees shall receive site specific induction training provided by the Foskop area Regulation 2.6.1 appointee/s.
- j) A BRA (Baseline Risk Assessment) shall be completed for ALL "typical" tasks that will be completed under this contract. BRA to be signed by all service provider employees. Make use of Foskop's own BRA document, Annexure 1.2, contained in of COP 1, Foskop risk management (Available on request)

- k) Attach a one-page SCOPE OF WORK describing the required task and -outcome of this contract.
- l) All Foscors appointed MHSA Regulation 2.9.2, 2.6.1, 2.13.1, 3.1.A managers and listed officials must undersign/approve the PERMIT TO WORK.
- m) Registration and proof of payment under the Compensation for Occupational Injuries and Diseases Act, no. 130 of 1993. Registration number must be provided.
- n) SARS issued tax clearance certificate.
- o) All relevant documentation and/or evidence of compliance must be attached to the PERMIT TO WORK.
- p) Upon successful completion and approval of the PERMIT TO WORK the security department will issue the appointed service providers' employees with access ID cards valid for 12 months.
- q) Any other documents, certificates or records as requested by a Foscors official deemed necessary to ensure that all safety, legislative and administrative requirements have been met must be attached to the PERMIT TO WORK.
- r) The appointed service provider must allow at least three to ten working days to complete all the PERMIT TO WORK requirements.

8. SAFETY FILE

Before any work may commence, the appointed service provider must, IN CONJUNCTION WITH THE FOSKOR SAFETY DEPARTMENT, compile a SAFETY FILE specifically for THIS contract. Contact the area responsible safety representative (Available on request), or attend the monthly service providers meeting every 2nd Monday of the month (3rd Monday if 1st or 2nd Monday a public holiday) at 13:30 in the Foscors Plant Training Hall)

The SAFETY FILE must always be available for inspection by a Foscors official.

9. TECHNICAL, COMMERCIAL and BID ASSESSMENT

IMPORTANT NOTICE

It remains the responsibility of the bidder to ensure that the above-mentioned specifications and requirements have been read, is understood and provided for in the official quotation.

To assist the bidder and to ensure that all items listed in this SCOPE have been provided for, and to assist with the tender evaluation process, the bidder is required to complete following tables.

**DO NOT OMIT ANY EVIDENCE OR INFORMATION AS REQUESTED IN THE TABLES BELOW
EVIDENCE, INFORMATION AND DETAILS MUST BE PROVIDED FOR EACH ITEM.
 ATTACH AND REFERENCE IF SPACE INSUFFICIENT**

EVIDENCE AND INFORMATION PROVIDED MUST BE DETAILED AND CLEAR AND CONTAIN SUFFICIENT INFORMATION TO ENABLE BID EVALUATION COMMITTEE TO MAKE A DECISIVE ASSESSMENT.

DO NOT ONLY TICK (✓) OR USE THE WORD YES.

FAILURE NOT TO PROVIDE FOR ALL MANDATORY REQUESTED ITEMS OR INFORMATION WILL RESULT IN IMMEDIATE REJECTION OF QUOTE OR BID

9.1. TECHNICAL EVALUATION

IMPORTANT NOTICE

FAILURE TO COMPLY OR NOT TO PROVIDE REQUESTED EVIDENCE OR INFORMATION WILL RESULT IN A REDUCED TECHNICAL EVALUATION SCORE THAT COULD ADVERSELY AFFECT THE BIDDERS CHANCE OF BEING AWARDED THIS CONTRACT/ORDER.

ALL EVIDENCE AND INFORMATION PROVIDED MUST BE DETAILED, CLEAR AND CONTAIN SUFFICIENT INFORMATION TO ENABLE THE BID EVALUATION COMMITTEE TO MAKE A DECISIVE ASSESSMENT. DO NOT TICK (✓), USE THE WORD “YES” OR SIMILAR SHORT STATEMENT.

ANY BID/QUOTATION WITH A TECHNICAL EVALUATION SCORE OF LESS THAN 70% WILL NOT BE CONSIDERED.

	% WEIGHTING	INFORMATION PROVIDED MUST BE <u>DETAILED</u>, <u>CLEAR</u> AND CONTAIN <u>SUFFICIENT</u> INFORMATION FOR BID EVALUATION COMMITTEE TO MAKE A <u>DECISIVE</u> ASSESSMENT. <u>DO NOT</u> ONLY TICK (✓), USE THE WORD YES OR SIMILAR SHORT STATEMENT
<p>1. Be a recognised service provider in the REPAIR-, MAINTENANCE- and EXAMINATION- of tires- and tire protection chains for light- and medium vehicles and for OTR earth moving machines and equipment.</p> <p>PROVIDE:</p> <ul style="list-style-type: none"> i. Company description/profile and all business activities. List all services and products provided. ii. Photos or brochure of company / business. iii. Physical address / Webb address. iv. How long in business / Company achievements v. Number of employees / Organogram structure. vi. Approximate company turnover. vii. Detailed reference to maintenance services provided for tires fitted on OTR vehicles and earth moving machines. viii. Detailed reference to maintenance services provided for tire protection chains fitted on OTR vehicles and earth moving machines (NOTE: Only minor maintenance experience required) ix. Any other supportive, applicable or relevant information to provide/show objective evidence that the service provider/bidder has the required experience and capacity to successfully manage this service contract. <p>WEIGHTING:</p> <ul style="list-style-type: none"> - No information = 0.0 - Business activities not applicable to this service contract = 0.0 - No experience/capacity to maintain OTR tires/chains = 0.0 - Established business maintaining OTR tires = 0.9 - Established business maintaining OTR tires/chains = 1.0 	30%	<p>REQUESTED INFORMATION AND EVIDENCE OF COMPLIANCE MUST BE PROVIDED</p> <p><i>Attach and reference if space insufficient</i></p>

2.	<p>Must have in the past two (2) years successfully managed, on a full-time basis, at least one (1) same or similar on-site tire maintenance service contract/s.</p> <p>PROVIDE:</p> <ul style="list-style-type: none"> i. Client name where the service of maintaining tires was provided. ii. Description of the service provided, i.e full time/part time, how many people allocated, types- and numbers of vehicles (Light, commercial, OTR, earth moving, etc.), only tires, both chains and tires, etc. iii. Business sector of the client, i.e. i.e. mining, construction, forestry, etc. iv. Client contact person/s name and contact numbers. v. Contract period vi. Contract value vii. Any other supportive, applicable or relevant information to provide/show objective evidence of a past/present tire and chain maintenance service contract managed/provided. <p>WEIGHTING:</p> <ul style="list-style-type: none"> - No information / Service provided not applicable = 0.0 - 1 full time contract, <1 year providing the service = 0.0 - 2 full time contracts, <1 year providing the service = 0.3 - 1 full time contracts, 1-2 years providing the service = 0.4 - 2+ full time contracts, 1-2 years providing the service = 0.6 - 1 full time contract, 2+ years providing the service = 1.0 - 2+ full time contracts, 2+ years providing the service = 1.2 	10%	<p>REQUESTED INFORMATION AND EVIDENCE OF COMPLIANCE MUST BE PROVIDED</p> <p><i>Attach and reference if space insufficient</i></p>
3.	<p>Have in its employ and/or will provide an on-site team consisting of FIVE (5) qualified, trained and competent tire- and tire chain fitters to maintain tires fitted on light-, medium-, and commercial vehicles and OTR earth moving machines and equipment.</p> <p>PROVIDE:</p> <ul style="list-style-type: none"> i. Detailed CV (Curriculum Vitae) of all employees that will be allocated to this contract. Names, qualifications and tire maintenance training, safety certificates and experience regarding tire- and tire chain maintenance as required for this service contract, including operational experience of a tire handler machine. <p>OR</p> <ul style="list-style-type: none"> ii. Indicate if current on-site tire maintenance team will be appointed. <p>WEIGHTING:</p> <ul style="list-style-type: none"> - No information = 0.0 - Tire fitter team not fully qualified and experienced = 0.0 - Tire fitter team qualified and experienced = 1.0 - Appoint current on-site tire fitter team = 1.0 	10%	<p>REQUESTED INFORMATION AND EVIDENCE OF COMPLIANCE MUST BE PROVIDED</p> <p><i>Attach and reference if space insufficient</i></p>

4.	<p>Have an approved tire maintenance- and management procedure and quality control plan for OTR tires and chain maintenance and management.</p> <p>PROVIDE: Copy of approved tire and tire protection chain maintenance/management procedure and quality control plan that will be used on-site at Foskor</p> <p>NOTE: Only minor tire protection chain maintenance required.</p> <p>WEIGHTING:</p> <ul style="list-style-type: none"> - No information or procedure provided = 0.0 - Provided unapproved tire maint and QC procedure = 0.3 - Provided approved tire maintenance- & QC procedure = 1.0 	10%	<p>REQUESTED INFORMATION AND EVIDENCE OF COMPLIANCE MUST BE PROVIDED</p> <p><i>Attach and reference if space insufficient</i></p>
5.	<p>CONFIRM that TWO (2) qualified and experienced tire fitters will be available for standby duties after normal working hours, over weekends and on public holidays.</p> <p>WEIGHTING:</p> <ul style="list-style-type: none"> - No information / Not comply = 0.0 - Yes, will comply / provide = 1.0 	5%	<p>REQUESTED INFORMATION AND EVIDENCE OF COMPLIANCE MUST BE PROVIDED</p> <p><i>Attach and reference if space insufficient</i></p>
6.	<p>CONFIRM that a monthly inspection and -report will be provided on the tire/chain conditions of all on-site OTR vehicles, machines and equipment, containing an analysis of tire failures, percentage (%) wear, hours done, remaining tire/chain life (hours), recommended replacements, etc.</p> <p>PROVIDE: Copy of monthly tire/chain inspection report that will be used on-site at Foskor</p> <p>WEIGHTING:</p> <ul style="list-style-type: none"> - No information / Not comply = 0.0 - No copy of report but confirmed will provide = 0.3 - Confirmed and a copy of report provided = 1.0 	5%	<p>REQUESTED INFORMATION AND EVIDENCE OF COMPLIANCE MUST BE PROVIDED</p> <p><i>Attach and reference if space insufficient</i></p>
7.	<p>CONFIRM that all team members will be provided with MINIMUM required PPE, i.e. high visibility work jacket and -long trousers, safety cap, metal capped safety boots, safety cap and eye- and ear protection.</p> <p>WEIGHTING: No information / Will not provide = 0.0 Will provide required PPE = 1.0</p>	5%	<p>REQUESTED INFORMATION AND EVIDENCE OF COMPLIANCE MUST BE PROVIDED</p> <p><i>Attach and reference if space insufficient</i></p>

8.	<p>CONFIRM that a service vehicle will be allocated to this service contract.</p> <p>PROVIDE: Photos and certificates to confirm that the allocated vehicle is mine compliant and complies with the following requirements: OR Confirm that a vehicle will be provided if this service contract is awarded and will comply with <u>ALL</u> of the following requirements:</p> <ol style="list-style-type: none"> Can travel in rough terrain and on wet and muddy gravel roads. Is registered and road worthy in accordance with the requirements of the National Road Traffic Act of 1996. Is fitted with a “safety cell” (ROPS – Roll Over Protection Structure) that has been designed, fabricated, tested and certified to comply with the requirements of ISO 3471:2008, or similar specification. Is fitted with an intermitting sounding reverse hooter. Is fitted with heavy duty towbar with standard ball-type attachment. Is issued with a valid illumination certificate. Is fitted with a rotating- or flashing amber strobe light. High visibility conspicuity tape applied to at least 80% of vehicle body length (Front, back and sides) Is fitted with fibreglass flagpole (buggy whip) and reflective flag. Is fitted with a set of emergency warning triangles. Is fitted with a set of stop-blocks (Chock blocks) Is fitted with a 9.0kg charge fire extinguisher. <p>WEIGHTING: - No information / Not comply / Not suited = 0.0 - Partially suited vehicle, less 50% compliant = 0.3 - Partially suited vehicle, 50% - 100% compliant = 0.5 - Partially suited vehicle, 100% compliant = 0.7 - Vehicle suited, less 50% compliant = 0.7 - Vehicle suited, 50% - 100% compliant = 0.8 - Vehicle suited, 100% compliant = 1.0</p>	10%	<p>REQUESTED INFORMATION AND EVIDENCE OF COMPLIANCE MUST BE PROVIDED <i>Attach and reference if space insufficient</i></p>
9.	<p>CONFIRM that <u>ALL</u> the requirements under the following headings have been read, is understood and that all specifications and requirements will be complied to within 30-days after being awarded this contract:</p> <p>LEGISLATIVE- AND REGULATORY REQUIREMENTS PERMIT TO WORK SAFETY FILE</p> <p>WEIGHTING: No information / Will not comply = 0.0 Understood and will comply within 60 days = 0.5 Understood and will comply within 30 days = 1.0</p>	5% 5% 5%	<p>REQUESTED INFORMATION AND EVIDENCE OF COMPLIANCE MUST BE PROVIDED <i>Attach and reference if space insufficient</i></p>
100%			

9.2. PRICING SCHEDULE AND COMMERCIAL EVALUATION

IMPORTANT NOTICE

**THE PROVIDED PRICING SCHEDULE WILL BE REGARDED AT THE PRIMARY QUOTATION.
FAILURE NOT TO MAKE USE OF THE PROVIDED PRICING SCHEDULE MAY RESULT IN REJECTION OF THE
SUBMITTED QUOTATION OR BID.**

For purposes of invoicing, the rates provided in the pricing schedule will be used, however, as part the commercial evaluation process a DETAILED COST BREAKDOWN needs to be attached to the pricing schedule explaining how the rates were calculated.

- a) All quoted process to be exclusive of VAT (Value Added Tax)
- b) If any minimum requirements may alter or be added for whatever reason, it will be brought to the attention of the bidder/service provider before the closing date for the submission of tenders.
- c) Contract period of **36 months** from date of acceptance.
- d) The service provider will compile a monthly invoice of all transactions and present it to the Foskor official for verification and approval. The service provider shall submit the approved invoice to the Foskor creditors department for payment.
- e) Detailed description of any items or conditions that the bidder does not meet to be attached to the official quotation.
- f) The bidders standard service warranty agreement to be attached to the official tender.
- g) Any other optional support, spares, training or guarantee not mentioned in this scope may be noted on the official tender.
- h) If any minimum requirements may alter or be added for whatever reason, it will be brought to the attention of the bidder before the closing date for the submission of the tender.
- i) Foskor reserves the right to remove any listed item.

PRICING SCHEDULE FOR ANNUAL SERVICE FEE to be fixed and inclusive of the following:	UNIT OF MEASURE	QUANTITY (*Estimated)	ANNUAL TOTAL
1. ON-SITE TIRE MAINTENANCE TEAM CONSISTING OF FIVE (5) TRAINED AND QUALIFIED TIRE FITTERS Normal working hours Monday to Thursday, 06:15 until 15:30 and Friday 06:15 until 12:30 Every item of personnel expenses, i.e. basic salary, 13 th cheque, medical aid, leave provision, UIF, provident fund/pension, bonus, travelling, accommodation, basic allowances, etc.	R/Month	12	R
2. ALLOWANCE 2.9.2 Full time on-site MHSA (Mines Health and Safety Act) regulation 2.9.2 appointee	R/Month	12	R
3. ALLOWANCE NORMAL <u>WEEK-DAY</u> STANDBY Monday to Thursday, 15:30 until 06:15 the next day Two (2) trained and qualified tire fitters to attend to afterhours breakdowns and callouts. (NOTE: This is ONLY for the two persons on standby when off-site)	R/Week	52	R

4. ALLOWANCE <u>WEEKEND</u> STANDBY Friday 12:30 until Monday 06:15 Two (2) trained and qualified tire fitters to attend to afterhours breakdowns and callouts. (NOTE: This is ONLY for the two persons on standby when off-site)	R/Weekend	52	R
5. ALLOWANCE <u>PUBLIC HOLIDAY</u> STANDBY From 15:30 the day preceding the public holiday until 06:15 the day after the public holiday. Two (2) trained and qualified tire fitters to attend to afterhours breakdowns and callouts. (NOTE: This is ONLY for the two persons on standby when off-site)	R/Day	12	R
6. CALL OUT FEE Upon request, STANDBY tire fitters to be on site within 45 minutes after receiving an official request/instruction. (NOTE: This is ONLY travelling costs for the two persons on standby to attend to the call-out at the Foskor site)	R/Call Out	*100	R
7. HOURLY LABOR RATE WORKING OVERTIME OR TO ATTEND TO BREAKDOWNS AND -CALL-OUTS 7.1 1.5 TIME (After hours, excluding Sundays & public holidays) 7.2 DOUBLE TIME (Sundays and Public holidays)	R/hr/person R/hr/person	*1200 *600	R R
8. EMPLOYEE TRAINING AND DEVELOPMENT	R/Year	1	R
9. ON-SITE MINE COMPLIANT SERVICE VEHICLE Vehicle must be suited to enable access to mobile equipment requiring tire/chain maintenance within the Foskor site, including restricted areas.	R/Month	12	R
10. MONTHLY INSPECTION REPORT OTR vehicle tire/chain conditions, analysis of tire failures, % wear, hours done, remaining tire/chain life, recommendations, etc.	R/Month	12	R
11. LEGISLATIVE AND HEALTH AND SAFETY COMPLIANCE All compliance requirements as contained in this document.	R/Month	12	R
12. ALL REQUIRED PPE AND SAFETY EQUIPMENT	R/Year	1	R
13. ALL ADMINISTRATIVE REQUIREMENTS	R/Month	12	R
TOTAL ANNUAL SERVICE FEE			R

SITE ESTABLISHMENT (This is a <u>once off</u> , non-compulsory fee to enable the successful service provider to obtain the PERMIT TO WORK and establish himself on-site at Foskor, Phalaborwa)	R
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ANNUAL ESCALATION FORMULA for <u>service fee rates</u> years 2 and 3	
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ANNUAL ESCALATION FORMULA for <u>labor rates</u> years 2 and 3	
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